



Livia Smith, Chair
Portia West, Vice Chair
Joan Neal, Secretary
William Riley, Treasurer
John Shelton, Board Member
Fred Green, Board Member
Joy Taylor, Board Member
Steven Hann, Interim Solicitor
Dr. Horace Strand, Executive Manager

MINUTES
Board of Directors
STORMWATER AUTHORITY
OF THE CITY OF CHERSTER
August 9, 2022

The Board of Directors of the Stormwater Authority of the City of Chester held a telephonic board meeting on Tuesday, August 9, 2022, at 10:00 a.m.

Call to Order

The Stormwater Authority Board Meeting was called to order at 10:00 a.m. by Chair, Livia Smith. Ms. Smith announced that prior to the Board meeting, an Executive Session was held on July 22, 2022, and August 9, 2022.

Verification of Published Meeting

The Executive Secretary of the Stormwater Authority (Vanessa Gosa) stated that the verification of published meeting was forwarded via email to Interim Solicitor, Steven Hann on August 8, 2022, along with a copy of the Affidavit of Publication. Ms. Gosa preceded to read the Public Announcement that was published in the Daily Times on July 26, 2022. Solicitor Hann confirmed receipt.

Roll Call of the Board

The following persons were present: Ms. Portia West, Vice-Chair; Ms. Joan Neal, Secretary; Mr. William Riley, Treasurer; Mr. John Shelton, Board Member; Ms. Joy Taylor, Board Member; Mr. Fred Green, Board Member; Ms. Livia Smith, Chair. Dr. Horace Strand, Executive Manager was also present.

Prayer/Pledge of Allegiance

Prayer led by Dr. Horace Strand. Pledge of Allegiance followed.

Public Comments on Agenda Items Only

None

Action Items from the Executive Session – Chair, Livia Smith stated that on July 22, 2022, there was a discussion of an emergency situation for air conditioning that was necessary due to the present heatwave in the city. Chair, Livia Smith asked for a motion for ratification.

Motion to Ratify the Request to Award the Contract to Heatwave Mechanical Services, LLC for Installation of a HVAC system at 410 Welsh Street, Chester, PA

Ms. Portia West made a motion for approval to ratify the request to award the contract to Heatwave Mechanical Services, LLC for Installation of a HVAC system at 410 Welsh Street, Chester, PA. Mr. John Shelton seconded the motion.

Approval of Minutes of July 12, 2022

Ms. Joan Neal made a motion to approve the minutes of July 12, 2022. Ms. Joy Taylor seconded.

Motion for Approval of Minutes of July 12, 2022

Ms. Portia West (Yes), Ms. Joan Neal (Yes), Mr. William Riley (Yes), Mr. John Shelton (Yes), Ms. Joy Taylor (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion carried.

Approval of Report of Current and Most Recent Expenditures

Ms. Joan Neal made a motion for approval of the report of current and most recent expenditures. Mr. John Shelton seconded.

Motion for Approval of Current and Recent Expenditures

Ms. Portia West (Yes), Joan Neal (Yes), Mr. William Riley (Yes), Mr. John Shelton (Yes); Ms. Joy Taylor (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion carried.

Interim Solicitor’s Report

TO THE BOARD OF DIRECTORS:

1. My final comments on the Authority’s Contract with HDR for Tranche 6 have been discussed with Adi Pise and Lauren Van Meter.
2. PENNVEST has issued the audit closure letter for Stormwater Authority of the City of Chester, Comprehensive Infrastructure Projects, ME #s 72701, 72817, 72818 and 78023. I have discussed moving forward with this matter with PENNVEST counsel.

By: _____

STEVEN A. HANN

Ms. Smith asked if there were any questions on the Solicitor's Report. There were none.

Executive Manager's Report

To The Board of Directors:

Since our last meeting, we have settled on the purchase of the adjacent property known as Bryn Mawr Trust Bank. We are waiting to open our new payment center which will include a drive-up payment window for our residents. This is an exciting opportunity to prepare for full control of our revenues by bringing all payments directly to us and eliminating a third-party biller. The savings from this will more than pay for the purchase of the property.

The apprentices are busy at work learning about stormwater maintenance and green infrastructure management.

This month we have successfully completed the PENNVEST audit. We are now working to settle on the \$10 million dollar grant. The next scheduled meeting leading toward a settlement will take place on September 6, 2022.

The emergency work has been completed at 31 East 5th Street and the job was well done.

Respectfully submitted:



Dr. Horace Strand, Executive Manager

Ms. Livia Smith asked if there were any questions on the Executive Manager's Report, there were none, however, Dr. Strand had something to add.

Dr. Strand asked if he could take this opportunity to stress how helpful Solicitor Steve Hann in helping resolve the Stormwater Authority's issues. Mr. Hann has worked closely with PENNVEST, and also with HDR, and it has been smooth sailing. As a result, we have successfully completed all the audits that were done for 4-years of operation. We had a minimum payment of \$7,000 and some odd dollars that we paid to them as overage for what they thought was in unaccepted expenditures, and that is in a 4-year period. We also settled with Corvias, and we are getting ready to sign a contract that is worked on with HDR to represent us in Tranche 6. We are working to have another settlement meeting on September 6th. We are well are on our way towards accomplishing the things that we are set out to do and serving this community with the services that they so deserve. Dr. Stand commended the Board for working with the Stormwater Authority.

Unfinished Business

None.

Board Matters

None.

New Business

None.

Public Comments on Other Matters

None.

Motion to Adjourn

Mr. John Shelton made a motion to adjourn meeting. Ms. Joan Neal seconded.

All in favor. Meeting adjourned at 10:15 a.m.

Next Board Meeting will be October 11, 2022