



Livia Smith, Chair
Portia West, Vice Chair
Joan Neal, Secretary
William Riley, Treasurer
John Shelton, Board Member
Fred Green, Board Member
Joy Taylor, Board Member
Susan Dennis, Board Member
Elizabeth Williams, Board Member
Steven A. Hann, Esquire, Solicitor
Bruce Conner, Jr., Interim Executive Manager

SPECIAL BOARD MEETING MINUTES
Board of Directors
STORMWATER AUTHORITY
OF THE CITY OF CHESTER
November 8, 2024

The Board of Directors of the Stormwater Authority of the City of Chester held a Special Board meeting on Thursday, November 8, 2024, at the Stormwater Authority office located at 29 East 5th Street, Chester, PA 19013.

Call to Order

Ms. Livia Smith called the meeting to order at 10:00 a.m. Ms. Smith asked the Executive Secretary (Vanessa Gosa) of the Stormwater Authority of the City of Chester if she had verification of the published meeting.

Verification of Published Meeting

Executive Secretary (Vanessa Gosa) stated that the notice of the published meeting appeared in the Delco Times on Tuesday, November 6, 2024, and verification of published meeting was forwarded via email to Solicitor, Steven Hann on November 7, 2024. Mr. Hann confirmed receipt.

Roll Call of the Board

The following people were present: Mr. John Shelton (Board Member); Mr. William Riley (Treasurer); Ms. Portia West (Vice-Chair); Ms. Joan Neal (Secretary); Ms. Susan Dennis

(Board Member); Ms. Elizabeth Williams (Board Member); Mr. Fred Green (Board Member); and Ms. Livia Smith (Chair). Ms. Joy Taylor (Board Member) was in attendance via telephone. There were nine board members in attendance.

Prayer/Pledge of Allegiance

Prayer led by Dr. Horace Strand, Executive Manager. Pledge of Allegiance followed.

Public Comments on Agenda Items Only

None.

Livia Smith (Chair) stated that there was an executive session held prior to the special board meeting wherein personnel matters were discussed.

Action Items from Executive Session

- Request to Approve Executive Manager, Horace Strand's retirement effective November 15, 2024
- Request to appoint an Interim Executive Manager

Approval of Request to Approve Executive Manager, Horace Strand's retirement effective November 15, 2024

Livia Smith (Chair) asked that a motion be made to approve the request to approve Executive Manager, Horace Strand's retirement effective November 15, 2024. Ms. Portia West made a motion approving the retirement of Executive Manager, Horace Strand effective November 15, 2024. Mr. John Shelton seconded the motion.

Motion for Approval of Request to Approve Executive Manager, Horace Strand's retirement effective November 15, 2024

Mr. John Shelton (Yes); Mr. William Riley (Yes); Ms. Portia West (Yes); Ms. Joan Neal (Yes); Ms. Susan Dennis (Yes); Ms. Elizabeth Williams (Yes); Mr. Fred Green (Yes); Ms. Joy Taylor (Yes); and Ms. Livia Smith (Chair). Motion carried.

Ms. Smith asked Dr. Strand if there was anything that he would like to say. She thanked him for his contributions to the Authority. Dr. Strand had no comment.

Approval of Request to Appoint an Interim Executive Manager

Livia Smith (Chair) stated that the Board had talked and have come up with a person who has been a part of the Authority since inception, that understands the policies, understands the

business transactions that take place, and recommends at this time that Bruce Conner, Jr., be appointed Interim Executive Manager. Ms. Smith asked that a motion be made to approve the request to appoint Bruce Conner, Jr., as Interim Executive Manager.

Mr. Fred Green made a motion for approval of the request to appoint Bruce Conner, Jr., as Interim Executive Manager. Mr. John Shelton seconded the motion. Ms. Livia Smith asked if there were any questions.

Motion for Approval of Request to Appoint an Interim Executive Manager

Mr. John Shelton (Yes); Mr. William Riley (Yes); Ms. Portia West (Yes); Ms. Joan Neal (Yes); Ms. Susan Dennis (Yes); Ms. Elizabeth Williams (Yes); Mr. Fred Green (Yes); Ms. Joy Taylor (Yes); and Ms. Livia Smith (Chair). Motion carried.

Ms. Smith asked Mr. Conner if there was anything that he would like to say. Mr. Conner thanked the Board and Dr. Strand for the opportunity of taking on the position of Interim Executive Manager.

Ms. Smith stated that there will be an information session following the meeting.

Motion to Adjourn

Ms. Livia Smith asked for a motion to adjourn the meeting. Ms. Joan Neal made a motion to adjourn the meeting. Mr. John Shelton seconded. All in favor. The meeting was adjourned at 10:10 a.m.

Next Board Meeting: December 10, 2024