



Livia Smith, Chair
Portia West, Vice Chair
Joan Neal, Secretary
William Riley, Treasurer
John Shelton, Board Member
Fred Green, Board Member
Joy Taylor, Board Member
Susan Dennis, Board Member
Elizabeth Williams, Board Member
Steven A. Hann, Esquire, Solicitor
Dr. Horace Strand, Executive Manager

MINUTES
Board of Directors
STORMWATER AUTHORITY
OF THE CITY OF CHESTER
December 12, 2023

The Board of Directors of the Stormwater Authority of the City of Chester held a Board meeting on Tuesday, December 12, 2023, at the Stormwater Authority office located at 29 East 5th Street, Chester, PA 19013.

Call to Order

Ms. Livia Smith called the meeting to order at 10:00 a.m. Ms. Smith asked the Executive Secretary (Vanessa Gosa) of the Stormwater Authority to provide verification of the published meeting.

Verification of Published Meeting

The Executive Secretary of the Stormwater Authority (Vanessa Gosa) stated that the verification of published meeting was forwarded via email to Solicitor, Steven Hann on Friday, December 8, 2023, and the actual Affidavit of Publication was sent to Mr. Hann yesterday, December 11, 2023. Ms. Gosa proceeded to read the Notice of Publication that was published in the Delco Times on November 28, 2023. Ms. Smith asked if Mr. Hann would confirm verification of the published meeting, and that he received same. Mr. Hann confirmed receipt.

Roll Call of the Board

The following people were present: Mr. John Shelton, Board Member; Mr. William Riley (Treasurer); Ms. Portia West, Vice Chair; Mr. Fred Green, Board Member; Ms. Joy Taylor, Board Member; and Ms. Livia Smith, Chair. Ms. Joan Neal (Secretary) via telephone.

Prayer/Pledge of Allegiance

Prayer led by Dr. Horace Strand, Executive Manager. Pledge of Allegiance followed.

Public Comments on Agenda Items Only

None.

Approval of Minutes of October 10, 2023

Ms. Livia Smith asked that a motion be made to approve the October 10, 2023 minutes.

Ms. Joy Taylor made a motion to approve the October 10, 2023 minutes. Mr. John Shelton seconded.

Motion for Approval of the October 10, 2023 Minutes

Mr. John Shelton (Yes); Mr. William Riley (Yes); Ms. Portia West (Yes); Ms. Joy Taylor (Yes); Mr. Fred Green (Yes); Ms. Joan Neal (Yes); and Ms. Livia Smith (Yes). Motion carried.

Approval of Report of Current and Most Recent Expenditures

Ms. Livia Smith asked that a motion be made to approve the Report on Current and Most Recent Expenditures.

Mr. Fred Green made a motion for approval of the Report on Current and Most Recent Expenditures. Ms. John Shelton seconded.

Motion for Approval of Report of Current and Most Recent Expenditures

Mr. John Shelton (Yes); Mr. William Riley (Yes); Ms. Portia West (Yes); Mr. Fred Green (Yes); Ms. Joy Taylor (Yes); Ms. Joan Neal (Yes); and Ms. Livia Smith (Yes). Motion carried.

Approval of the 2024 Holiday Schedule

Ms. Livia Smith asked that a motion be made to approve the 2024 Holiday Schedule.

Ms. Joy Taylor made a motion to approve the 2024 Holiday Schedule. Mr. Fred Green seconded.

Motion for Approval of the 2024 Holiday Schedule

Mr. John Shelton (Yes); Mr. William Riley (Yes); Ms. Portia West (Yes); Mr. Fred Green (Yes); Ms. Joy Taylor (Yes); Ms. Joan Neal (Yes); and Ms. Livia Smith (Yes).
Motion carried.

Approval of the 2024 Board Meeting Schedule

Ms. Livia Smith asked that a motion be made to approve the 2024 Board Meeting Schedule.

Ms. Joy Taylor made a motion to approve the 2024 Board Meeting Schedule. Mr. Fred Green seconded.

Motion for Approval of the 2024 Board Meeting Schedule

Mr. John Shelton (Yes); Mr. William Riley (Yes); Ms. Portia West (Yes); Mr. Fred Green (Yes); Ms. Joy Taylor (Yes); Ms. Joan Neal (Yes); and Ms. Livia Smith (Yes).
Motion carried.

Solicitor's Report – December 12, 2023

There were no new matters to report. Livia Smith asked Solicitor Steve Hann if he would confirm that, and he did so.

Executive Manager's Report – December 12, 2023

TO THE BOARD OF DIRECTORS:

Since our last meeting, we have worked very hard to handle our fiscal challenges. We were not able to secure a line of credit after applying to two banks. Following the advice of our accountant, Ron Woodworth, we requested and received a three-month extension on our PENNVEST loans, which gave us the ability not to make payments until January 2024. This saved about \$450,000, which was the amount we were trying to borrow.

We were also successful in obtaining \$200,000.00 from DELCORA for past due fees that were uncollected. Due to the savings, we were able to resume payments to the Board and Executive Manager, and to bring back all but three workers.

We are hoping to resolve the Memorial Park Project with the City, but it is still a slow process. With what we have obtained thus far, and the rate increase, we should be fiscally sound throughout 2024.

Respectfully submitted:



Dr. Horace W. Strand
Executive Manager

Livia Smith asked if there were any questions on the Executive Manager's report. There were none.

Unfinished Business

Joy Taylor stated that she did not see an appraisal in the Executive Manager's report in regard to the property that the Board is seeking to sell. Asked if there was an update with the Board on the appraisal. Andrew Nelson (CFO) responded by saying that the appraiser will be here today. Ms. Taylor asked if the appraisal is for the one building. Mr. Nelson responded, yes, it is for the 410 Welsh Street property.

Board Matters

None.

New Business

Joan Neal asked the Board to look at or discuss the possibility of having the Board Meetings changed to night meetings next year. Livia Smith stated that the Board will discuss that in the Executive Session.

Public Comments on Other Matters

None.

Motion to Adjourn

Ms. Smith asked for a Motion to Adjourn the meeting. Mr. John Shelton made a motion to adjourn. Mr. Fred Green seconded. The meeting was adjourned at 10:18 a.m.

HAPPY HOLIDAYS TO EVERYONE!

Next Board Meeting will be February 13, 2024