



Livia Smith, Chair
Portia West, Vice Chair
Joan Neal, Secretary
William Riley, Treasurer
John Shelton, Board Member
Fred Green, Board Member
Joy Taylor, Board Member
Steven Hann, Interim Solicitor
Dr. Horace Strand, Executive Manager

MINUTES
Board of Directors
STORMWATER AUTHORITY
OF THE CITY OF CHERSTER
July 12, 2022

The Board of Directors of the Stormwater Authority of the City of Chester held a telephonic board meeting on Tuesday, July 12, 2022, at 10:00 a.m. There were two Executive Sessions held, one being on May 9th and the other on June 7th, 2022.

Call to Order

The Stormwater Authority meeting was called to order at 10:00 a.m. by Chair Livia Smith. This meeting covers the previous meeting scheduled for June 7, 2022, which did not take place due to technical difficulties.

Verification of Published Meeting

It was confirmed by Vanessa Gosa, Executive Secretary of the Stormwater Authority, that the Notice of Published meeting was sent to the Delaware County Times and published on June 28, 2022. On July 8, 2022, the Notice of Publication was emailed to Interim Solicitor Steven Hann. Also, the Affidavit of Publication was emailed to Interim Solicitor, Steven Hann this morning, July 12, 2022, prior to this meeting. Interim Solicitor Steven Hann confirmed receipt.

Roll Call of the Board

The following persons were present: Ms. Portia West, Vice-Chair; Ms. Joan Neal, Secretary; Mr. William Riley, Treasurer; Mr. John Shelton, Board Member; Ms. Joy Taylor, Board Member; Mr. Fred Green, Board Member; Ms. Livia Smith, Chair. Dr. Horace Strand, Executive Manager was also present.

Prayer/Pledge of Allegiance

Prayer led by Dr. Horace Strand. Pledge of Allegiance followed.

Public Comments on Agenda Items Only

None

Action Items from the Executive Session – There were several action items, however, there was one item that was placed on hold, that being, the air conditioning at 410 Welsh Street.

Approval for the Purchase of the New Street Sweeper

Mr. John Shelton made a motion to approve the purchase of the new street sweeper. Ms. Portia West seconded.

Motion for Approval for the Purchase of the New Street Sweeper

Ms. Portia West (Yes), Ms. Joan Neal (Yes), Mr. William Riley (Yes), Mr. John Shelton (Yes), Ms. Joy Taylor (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion carried. Ms. Livia Smith also stated that this is also upon the Solicitor's review.

Approval of Emergency Work to be Performed at 31 East 5th Street, Chester, PA

Mr. William Riley made a motion to approve the emergency work to be done at 31 East 5th Street. Mr. John Shelton seconded.

Motion for Approval of Emergency Work to be Performed at 31 East 5th Street, Chester, PA

Ms. Portia West (Yes), Ms. Joan Neal (Yes), Mr. William Riley (Yes), Mr. John Shelton (Yes), Ms. Joy Taylor (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion carried.

Approval to support six apprentices to be trained in green infrastructure management for stormwater related projects for no more than thirty (30) hours per week with no benefits for a six-month period, and not to exceed \$72,000

Mr. William Riley made a motion to approve the six apprentices to be trained in green infrastructure management for stormwater related projects for no more than thirty (30) hours per week with no benefits for a six-month period, and not to exceed \$72,000. Mr. John Shelton seconded.

Motion for approval to support six apprentices to be trained in green infrastructure management for stormwater related projects for no more than thirty (30) hours per week with no benefits for a six-month period, and not to exceed \$72,000

Ms. Portia West (Yes), Ms. Joan Neal (Yes), Mr. William Riley (Yes), Mr. John Shelton (Yes), Ms. Joy Taylor (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion carried.

Approval to Solicit Bids for Work At 3215 West 3rd Street, Chester, PA

Joy Taylor made a motion for approval to solicit bid for work at 3215 West 3rd Street. Ms. Portia West seconded.

Motion for Approval to Solicit Bids for Work at 3215 West 3rd Street, Chester, PA

Ms. Portia West (Yes), Ms. Joan Neal (Yes), Mr. William Riley (Yes), Mr. John Shelton (Yes), Ms. Joy Taylor (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion carried.

Approval of Minutes of April 12, 2022

Mr. William Riley made a motion to approve the minutes of April 12, 2022. Mr. John Shelton seconded.

Motion for Approval of Minutes of April 12, 2022

Ms. Portia West (Yes), Ms. Joan Neal (Yes), Mr. William Riley (Yes), Mr. John Shelton (Yes), Ms. Joy Taylor (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion carried.

Approval of Report of Current and Most Recent Expenditures

Mr. William Riley made a motion for approval of the report of current and most recent expenditures. Mr. John Shelton seconded.

Motion for Approval of Current and Recent Expenditures

Ms. Portia West (Yes), Joan Neal (Yes), Mr. William Riley (Yes), Mr. John Shelton (Yes); Ms. Joy Taylor (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion carried.

Interim Solicitor's Report

TO THE BOARD OF DIRECTORS:

1. Subsequent to the April 12, 2022, Board Meeting, the Interim Solicitor has been in contact with HDR representatives regarding the contracts that have been put out for bid on the Ten Million Dollar (\$10,000,000.00) grant and related PENNVEST issues.
2. The Interim Solicitor has had telephone discussions with PENNVEST counsel on the Ten Million Dollar (\$10,000,000.00) grant, including discussions related to the status of the PENNVEST audit and items required to be addressed in order to move this matter forward to settlement.

Respectfully submitted,

HAMBURG, RUBIN, MULLIN,
MAXWELL & LUPIN

By: _____

STEVEN A. HANN

Executive Manager's Report

To The Board of Directors:

Since our last meeting, we have begun our yearly street sweeping program. We should be able to continue until the winter comes in, but the equipment is very sensitive and needs constant maintenance. It is often in need of repair, and in order to keep working, we need to have a backup when it is in repair. This will enable us to meet our posted schedule, and not have residents calling about us missing their street.

We have just completed our 2021 audit, and once the final draft is printed, we will make it available to all board members, and proper government agencies. We are finalizing all matters with the PENNVEST audit and move toward settlement on the grant.

Respectfully submitted:



Dr. Horace Strand, Executive Manager

Ms. Livia Smith asked if there were any questions on the Executive Manager's report and asked if Dr. Strand had any additional statements. Dr. Strand stated that the audit has been completed and he was pleased to report that it was done without any malefices or any indication of any inappropriate accounting practices; all reports are accounted for. These reports are available to all Board Members who request them. Also, a copy has been posted on our website, a copy has been sent to the Finance Dept. of the City of Chester, and the State Community Economic Development Department, as required by law. We have already begun the process to begin on our next audit year coming.

Also, just a brief update concerning 3215 West 3rd Street garages; because we did not have any heat in the building during last winter, the plumbing busted so the bathrooms were inoperable, the men were not able to use the bathrooms. This is one of the problems we are working on now in repairing the broken lines and also taking care of the bathrooms so they can be operational. Fortunately, we are blessed with Brett Roe whom we brought the property from, he is a sign maker. He has installed two signs on our property so that it is identified property of the Stormwater Authority. These are all the things that we knew and agreed that we would do prior to purchasing the building, work that needed to be done. We still have to get the garage door raised so that we can bring in the VacCom and the street sweeper in the garage. Then we will paint and take care of some holes in the walls, and we would like to put heating in there. We want to move the men's locker room there so when they go there, we will have everything in one location rather than them having to go back to 5th Street to get their clothes or to discard their clothes. These are the things that we are working to get done down there so it can be one efficient place for the men to go and take care of their personal business.

Ms. Livia Smith responded by asking Dr. Strand that as part of the solicitation of the bids, these are things that are required for that building. However, in the meantime because the pipes have broken down at the garage, there is someone currently working down there to fix the toilets so that the men will have a place to

go. Dr. Strand answered, “Yes.” Ms. Livia Smith stated that the bid process has been approved as of today, and Dr. Strand was just giving some information on some of the things that are needed in that building which will be a part of this bid consideration. Ms. Smith asked if there were any further questions. Mr. John Shelton asked, “would it be okay to go out of the back door of that building,” which was an issue brought up one before. Dr. Strand stated that SAC has an easement and also that the County made a requirement in the deed that we have so many feet of easement outside that backdoor that actually belongs to us, so we actually own the space outside of that door.

Unfinished Business

None.

Board Matters

None.

New Business

None.

Public Comments on Other Matters

None.

Motion to Adjourn

Ms. Joy Taylor made a motion to adjourn meeting. Mr. John Shelton seconded.

All in favor. Meeting adjourned at 10:25 a.m.

Next Board Meeting will be August 9, 2022