



*Livia Smith, Chair*  
*Portia West, Vice Chair*  
*Joan Neal, Secretary*  
*William Riley, Treasurer*  
*John Shelton, Board Member*  
*Fred Green, Board Member*  
*Joy Taylor, Board Member*  
*Steven Hann, Interim Solicitor*  
*Dr. Horace Strand, Executive Manager*

**MINUTES**  
**Board of Directors**  
**STORMWATER AUTHORITY**  
**OF THE CITY OF CHESTER**  
**March 21, 2023**

The Board of Directors of the Stormwater Authority of the City of Chester held a Board meeting on Tuesday, March 21, 2023, at 10:00 a.m. at the Stormwater office located at 29 East 5<sup>th</sup> Street, Chester, PA 19013.

**Call to Order**

The Stormwater Authority Board Meeting was called to order at 10:00 a.m. by Chair, Livia Smith. Ms. Smith

stated that this meeting take into consideration all items that were addressed at the February 14, 2023 Board meeting. Ms. Smith asked Executive Secretary (Vanessa Gosa) to provide verification of published meeting.

### **Verification of Published Meeting**

The Executive Secretary of the Stormwater Authority (Vanessa Gosa) stated that the verification of published meeting was forwarded via email to Interim Solicitor, Steven Hann on March 16, 2023. Ms. Gosa preceded to read the Public Announcement that was published in the Daily Times on March 15, 2023. Solicitor Hann confirmed receipt of the Public Announcement.

### **Roll Call of the Board**

The following people were present: Mr. John Shelton, Board Member; Mr. William Riley (Treasurer); Ms. Joy Taylor, Board Member; Mr. Fred Green (Board Member); and Ms. Livia Smith, Chair. Solicitor Steve Hann, Esquire was present via phone.

### **Prayer/Pledge of Allegiance**

Prayer led by Livia Smith, Chair. Pledge of Allegiance followed.

## **Public Comments on Agenda Items Only**

None.

### **Approval of Stormwater Authority Holiday Schedule for 2023**

Ms. Livia Smith asked that a motion be made to approve the Stormwater Authority's Holiday Calendar for 2023.

Mr. William Riley made a motion to approve the Holiday Schedule of 2023. Ms. Joy Taylor seconded.

### **Motion for Approval of Stormwater Authority Holiday Schedule for 2023**

Mr. John Shelton (Yes), Mr. William Riley (Yes), Ms. Joy Taylor (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion carried.

### **Approval of Stormwater Authority Board Meeting Schedule for 2023**

Ms. Livia Smith asked that a motion be made to approve the Stormwater Authority's Board Meeting Schedule for 2023.

Ms. Joy Taylor made a motion to approve the Stormwater Authority Board Meeting Schedule of 2023. Mr. John Shelton seconded.

**Motion for Approval of Stormwater Authority Board Meeting Schedule for 2023**

Mr. John Shelton (Yes), Mr. William Riley (Yes), Ms. Joy Taylor (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion carried.

**Approval of Annual Budget for Fiscal Year Ending June 2023**

Ms. Livia Smith asked that a motion be made to approve the Annual Budget for Fiscal Year Ending 2023.

Mr. William Riley made a motion to approve the Annual Budget for the Fiscal Year Ending 2023. Mr. John Shelton seconded.

**Motion for Approval of Annual Budget for Fiscal Year Ending June 2023**

Mr. John Shelton (Yes), Mr. William Riley (Yes), Ms. Joy Taylor (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion carried.

## **Approval of Minutes of October 11, 2022**

Ms. Livia Smith asked that a motion be made to approve the Minutes of October 11, 2022.

Mr. John Shelton made a motion to approve the minutes of October 11, 2022. Mr. William Riley seconded the motion.

## **Motion for Approval of Minutes of October 11, 2022**

Mr. John Shelton (Yes), Mr. William Riley (Yes), Ms. Joy Taylor (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion carried.

## **Approval of Minutes of the Special Meeting on March 3, 2023**

Ms. Livia Smith asked that a motion be made to approve the Minutes of the Special Meeting on March 3, 2023.

Ms. Joy Taylor made a motion for approval of the Minutes of the Special Meeting of March 3, 2023. Mr. John Shelton seconded.

**Motion for Approval of Minutes of the Special Meeting on March 3, 2023**

Mr. John Shelton (Yes), Mr. William Riley (Yes), Ms. Joy Taylor (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion carried.

**Approval of Report of Current and Most Recent Expenditures for October 7, 2022, to December 13, 2022**

Ms. Livia Smith asked that a motion be made to approve the Report of Current and Most Recent Expenditures for October 7, 2022, to December 13, 2022.

Ms. Joy Taylor made a motion for approval of the Report of Current and Most Recent Expenditures for October 7, 2022, to December 13, 2022. Mr. William Riley seconded.

**Motion for Approval of Current and Most Recent Expenditures for October 7, 2022, to December 13, 2022**

Mr. John Shelton (Yes), Mr. William Riley (Yes), Ms. Joy Taylor (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion carried.

**Approval of Report of Current and Most Recent Expenditures for December 12, 2022, to February 13, 2023**

Ms. Livia Smith asked that a motion be made to approve the Report of Current and Most Recent Expenditures for December 13, 2022, to February 13, 2023.

Mr. John Shelton made a motion for approval of the Report of Current and Most Recent Expenditures for December 13, 2022, to February 13, 2023. Mr. William Riley seconded.

**Motion for Approval of Current and Most Recent Expenditures for December 13, 2022, to February 13, 2023**

Mr. John Shelton (Yes), Mr. William Riley (Yes), Ms. Joy Taylor (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion carried.

**Solicitor's Report**

Solicitor Steve Hann reported to the Board that he is working with PENNVEST in order to precede with the \$10 million grant to undertake the work within the City of Chester as it relates to stormwater, and he will update the Board as the process continues, and have a full update during the next Board meeting.

Ms. Livia Smith asked if there were any questions about the Solicitor's report. There were none.

### **Unfinished Business**

None.

### **Board Matters**

None.

### **New Business**

None.

### **Public Comments on Other Matters**

None.

### **Motion to Adjourn**



Ms. Livia Smith asked for a motion to adjourn the meeting.

Mr. John Shelton made a motion to adjourn. Mr. William Riley seconded.

All in favor. The meeting adjourned at 10:15 a.m.

**Next Board Meeting will be April 11, 2023**