



Livia Smith, Chair
Portia West, Vice Chair
Joan Neal, Secretary
William Riley, Treasurer
John Shelton, Board Member
Fred Green, Board Member
Joy Taylor, Board Member
Steven A. Hann, Esquire, Interim Solicitor
Dr. Horace Strand, Executive Manager

MINUTES
Board of Directors
STORMWATER AUTHORITY
OF THE CITY OF CHESTER
April 11, 2023

The Board of Directors of the Stormwater Authority of the City of Chester held a Board meeting on Tuesday, April 11, 2023, at 10:00 a.m. at the Stormwater office located at 29 East 5th Street, Chester, PA 19013.

Call to Order

The Stormwater Authority Board Meeting was called to order at 10:00 a.m. by Chair, Livia Smith. Ms. Smith stated that from the March 21, 2023 meeting, the Board considered all items that were addressed at the February 14, 2023 meeting. Ms. Smith asked Executive Secretary (Vanessa Gosa) to provide verification of published meeting.

Verification of Published Meeting

The Executive Secretary of the Stormwater Authority (Vanessa Gosa) stated that the verification of published meeting was forwarded via email to Solicitor, Steven Hann on April 7, 2023. Notice was published in the Delco Times on March 28, 2023. Ms. Gosa also stated that in addition, she forwarded the Affidavit of Publication to Mr. Hahn and the Board on April 10, 2023, via email. Solicitor Hann confirmed receipt of the Public Notice and Affidavit of Publication.

Roll Call of the Board

The following people were present: Mr. John Shelton, Board Member; Mr. William Riley (Treasurer); Ms. Joy Taylor, Board Member; Ms. Joan Neil, Secretary; Mr. Fred Green (Board Member); and Ms. Livia Smith, Chair. Solicitor Steve Hann, Esquire, was present via phone.

Prayer/Pledge of Allegiance

Prayer led by Dr. Horace Strand, Executive Secretary. Pledge of Allegiance followed.

Public Comments on Agenda Items Only

None.

Approval of March 21, 2023 Board Meeting Minutes

Ms. Livia Smith asked that a motion be made to approve the March 21, 2023 minutes.

Mr. William Riley made a motion to approve the March 21, 2023 minutes. Mr. John Shelton seconded.

Motion for Approval of March 21, 2023 Board Meeting Minutes

Mr. John Shelton (Yes), Mr. William Riley (Yes), Ms. Joy Taylor (Yes), Ms. Joan Neal (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion carried.

Approval of Stormwater Authority Board Meeting Schedule for 2023

Ms. Livia Smith asked that a motion be made to approve the Stormwater Authority's Board Meeting Schedule for 2023.

Ms. Joy Taylor made a motion to approve the Stormwater Authority Board Meeting Schedule of 2023. Mr. John Shelton seconded.

Motion for Approval of Stormwater Authority Board Meeting Schedule for 2023

Mr. John Shelton (Yes), Mr. William Riley, (Yes), Ms. Joy Taylor (Yes), Ms. Joan Neal (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion carried.

Approval of Report of Current and Most Recent Expenditures

Ms. Livia Smith asked that a motion be made to approve the Report of Current and Most Recent Expenditures.

Mr. John Shelton made a motion for approval of the Report of Current and Most Recent Expenditures. Mr. William Riley seconded.

Motion for Approval of Report of Current and Most Recent Expenditures

Mr. John Shelton (Yes), Mr. William Riley (Yes), Ms. Joy Taylor (Yes), Ms. Joan Neal (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion carried.

Approval of Draft Policy for Conduct of Authority Public Meetings

Ms. Livia Smith asked if Steve Hann, Solicitor, would discuss the Draft Policy for Conduct of Authority Public Meetings. Mr. Hann replied yes, and also stated that this would also be his Solicitor's report.

Mr. Hann stated that what he drafted is a Resolution of the Authority, and it would be rules and regulations for public meetings. The Resolution would provide for procedures relating to public participation of public meetings, and this particular policy is drafted, and it is in compliance with the Pennsylvania Sunshine Act. What this policy does is, it gives the Authority, and specifically the Chair in certain situations, the ability to govern the meeting, to ensure that the meeting runs smoothly, to ensure that the public is provided with the opportunity to participate in the meeting, and as a whole, provide for orderly and efficient meetings. The policy also addresses who is permitted to speak and comment at a meeting, and also the use of certain recording devices at meetings. This is the policy I drafted for the Board's consideration.

This Resolution is in draft form, if the Authority adopts the Resolution, there will be a final copy of the Resolution provided to Authority for execution. I sent the Resolution in draft form for questions or deliberation by the board with respect to policy.

Ms. Livia Smith asked if anyone had questions on the Resolution. There were none. Ms. Smith asked that a motion be approved of the Draft Policy for Conduct of Authority Public Meetings.

Ms. Joy Taylor made a Motion for Approval of the Draft Policy for Conduct of Authority Public Meetings. Mr. John Shelton seconded.

Motion for Approval of Draft Policy for Conduct of Authority Public Meetings

Mr. John Shelton (Yes), Mr. William Riley (Yes), Ms. Joy Taylor (Yes), Ms. Joan Neal (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion carried.

Executive Manager's Report

To The Board of Directors:

Due to the ongoing activities such as the agreement with the Receiver, and then the work on the easement with the City of Chester for the settlement of the grant, I am

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withholding my Executive Manager's report until these things are finalized, so I can give an accurate and complete report to the Board once they are finalized.

Respectfully submitted,



Dr. Horace Strand, Executive Manager

Unfinished Business

None.

Ms. Joy Taylor shared that the board training, which was attended by some board members and staff, sponsored by the Pennsylvania Municipal Authorities Association (PMAA), was very beneficial, and that she wished more Board Members would have attended. The training was extremely valuable. She stated that PMAA is sponsoring something again which will be held in September, and it would be a good idea for all board members to attend and take advantage of that information.

Board Matters

None

New Business

None.

Public Comments on Other Matters

None.

Motion to Adjourn

Ms. Livia Smith asked for a motion to adjourn. Ms. Joy Taylor made a motion to adjourn the meeting. John Shelton seconded.

Meeting adjourned at 10:20 a.m.

Next Board Meeting will be June 13, 2023