



Livia Smith, Chair

Portia West, Vice Chair

Joan Neal, Secretary

William Riley, Treasurer

John Shelton, Board Member

Joseph Oxman, Solicitor

Dr. Horace Strand, Executive Manager

MINUTES
Board of Director
STORMWATER AUTHORITY OF THE CITY OF CHESTER
August 14, 2018

The Board of Directors of the Stormwater Authority of the City of Chester met at Chester City Hall Council's Chambers, 1 East 4th Street, Chester, PA 19013, on Tuesday, June 18, 2018. Prior to this meeting, Livia Smith (Chair) called for an Executive Session for the Board of Directors.

The following persons were present: Dr. Horace Strand, Executive Manager; Livia Smith, Chair; Portia West, Vice Chair; Joan Neal, Secretary; William Riley, Treasurer, John Shelton, Board Member, and Joseph Oxman, Solicitor.

Call to Order

Chair, Livia Smith called the August 14, 2018 Stormwater Authority meeting to order at 10:05 a.m. Ms. Smith asked that the Executive Secretary of Stormwater Authority

provide verification of the published meeting to the Solicitor, Joseph Oxman. Verification was provided and confirmed by Solicitor, Joseph Oxman.

Role Call of the Board

John Shelton (Board Member), William Riley (Treasurer), Livia Smith (Chair), Portia West (Vice Chair), Joan Neal (Secretary).

Prayer/Pledge of Allegiance

All those in attendance stood for prayer and Pledge of Allegiance.

Public Comments on Agenda Items Only

None.

Action Items from Executive Session

Livia Smith stated that there were two things that the Board wanted to acknowledge that had been approved. First, the approval of the Pennvest loan, and second, the hiring of the two stormwater inspectors.

Motion for Approval of Minutes of June 18, 2018 Meeting

Joan Neal made a motion that the minutes of the June 18, 2018 meeting minutes be approved. Mr. William Riley seconded the motion.

Voice Vote of Approval of Minutes of June 18, 2018 Meeting

All in favor and motioned carried.

Motion for Approval of the Financial Report

Ms. Joan Neal made a motion for the approval of the financial report. Mr. John Shelton seconded the motion.

Poll of the Board for the Motion for Approval of Current and Most Recent Expenditures

Motion carried unanimously.

Solicitor's Report

Solicitor, Joseph Oxman reported on the negotiation with Widener University on their impact fees. Keisha Brown and Troy Hunt of Corvias are continuing to provide a detailed plan for Widener's in-kind service negotiations. Also, all the Opinions of Counsel have been filed for the final Pennvest loans, #72701 and #72811. Just recently I approved the construction engineering proposal for the architectural plans related to the new stormwater headquarters.

A question was presented by Mr. William Riley to the Solicitor regarding his negotiation with Widener's in-kind services. It was stated that it is not just the in-kind services, Widener will also be paying the stormwater fees as well. As of right now, it is a negotiated fee of \$75,000.00 per year, and then the in-kind services are going to make up the rest of that. Right now, we are finalizing the plan of in-kind of services that Corvias is outlining for them.

Executive Manager's Report by Dr. Horace Strand

Since our last Board meeting, we have been working very hard to meet the daily operational needs of the Stormwater Authority. With the Board's help, we have hired two Stormwater Inspectors who have already began to survey and report on the conditions of our inlets throughout the City. We have purchased three vehicles and placed the stormwater logos on them.

We have also met with Chester Housing Authority, Exelon Energy, Murphy Ford, and Widener University. The meetings went very well, and most of them have committed to support the Stormwater Authority. Many have already brought their accounts current.

We met with Dr. Brenda Savage, who handles the Moses Manley Estate, the largest single property owner in the City of Chester. Dr. Savage has agreed to support this endeavor, and has paid all the Manley accounts up-to-date, and two years in advance.

Harrah's Casino has also come on board, and has paid their account up-to-date, and are supporting the Stormwater Authority's efforts.

We are working with Corvias to meet the deadline for our first settlement with the \$4.8 million loan to begin the first phase of our project. We met with the City Inspector to determine what we must do to begin the renovation of our office building at 31 East 5th Street. We are seeking a construction engineer to handle the project.

Overall, the City has supported this effort, and has done an excellent job in paying their fees. We have a good working relationship with title companies and have processed over 250 certifications, which creates additional revenues to help manage the Authority.

Dr. Strand also took the time out to introduce the two new Stormwater Inspectors, Frank Morgan and Rev. John Johnson.

Lastly, Dr. Strand stated that he and Solicitor, Joseph Oxman met with the Chester Housing Authority and are in the process of working with them and coming up with a formula that is acceptable to the Stormwater Authority and the Chester Housing Authority, and believe that once this is done, they will be on board as well.

Unfinished Business

None.

Board Matters

Livia Smith made mention of the financial report and stated that there was a very good reporting. Thanked the CFO, Melanie Baldwin for the preparation of the report which gave graphics of what is going in, what's going out, and what we have left to spend on projects that are worthy in the community.

New Business

None.

Public Comments on Other Matters

Delores Shelton – 138 East 18th Street, Chester. Ms. Shelton stressed how pleased and happy she was to see the new workers. She emphasized how nice it was to have Inspectors out during the storm. It was also nice to see that Chester only had one thing on the news relating

to the storm, that was the one incident off I-291, which floods all the time around 2nd and Tilghman. Mrs. Shelton stated how we used to have flooding streets all over the City, and this was not the case with this storm; this meant that the Inspectors have been working on the inlets and she wanted to commend and thank them. The Inspectors just got started and we saw an improvement yesterday with the storm.

Portia West (Vice-Chair) – I have a letter that is going to go out to the Ministerial of Chester and Vicinity as well as to the Mosques, and of all our churches and places of worship, asking the leaders to speak to their congregation and encourage them about sweeping up, just in front of their homes. If everyone in Chester would just sweep in front of their house, that would be very beneficial to the residents, as well as to the City, and maybe we wouldn't have some of these backups that we are experiencing. I have already talked to the Administration and I have an okay to get that letter out.

Motion to Adjourn

There being no other public comments, Livia Smith asked for a motion to adjourn the meeting at 10:23 a.m.

Mr. William Riley made a motion to adjourn the meeting. Mr. John Shelton seconded.

All in favor. Motion carried unanimously.