



Livia Smith, Chair
Portia West, Vice Chair
Joan Neal, Secretary
William Riley, Treasurer
John Shelton, Board Member
Fred Green, Board Member
Joy Taylor, Board Member
Susan Dennis, Board Member
Elizabeth Williams, Board Member
Steven A. Hann, Esquire, Solicitor
Dr. Horace Strand, Executive Manager

MINUTES
Board of Directors
STORMWATER AUTHORITY
OF THE CITY OF CHESTER
April 17, 2024

The Board of Directors of the Stormwater Authority of the City of Chester held a Board meeting on Wednesday, April 17, 2024, at the Stormwater Authority office located at 29 East 5th Street, Chester, PA 19013.

Call to Order

Ms. Livia Smith (Chair) called the meeting to order at 10:00 a.m. Ms. Smith mentioned that there was an Executive Session held on February 13, 2024, at which time personnel and reorganization issues were discussed. Ms. Smith stated before going into the verification of the published meeting for today's meeting, she would like to call an Executive Session which will follow the meeting.

Verification of Published Meeting

Ms. Smith asked the Executive Secretary (Vanessa Gosa) of the Stormwater Authority to provide verification of the published meeting.

The Executive Secretary of the Stormwater Authority (Vanessa Gosa) stated that the verification of published meeting was forwarded via email to Solicitor, Steven Hann on Wednesday, April 3, 2024. Mr. Hann is not in attendance at today's meeting to confirm receipt.

Roll Call of the Board

The following persons were present: Mr. John Shelton (Board Member); Mr. William Riley (Treasurer); Ms. Joan Neal (Secretary); Mr. Fred Green (Board Member); Ms. Elizabeth Williams (Board Member); Ms. Susan Dennis (Board Member); Ms. Joy Taylor, (Board Member); and Ms. Livia Smith (Chair). Ms. Portia West (Vice-Chair) was absent from the meeting.

Prayer/Pledge of Allegiance

Prayer led by Dr. Horace Strand, Executive Manager. Pledge of Allegiance followed.

Public Comments on Agenda Items Only

None.

Approval of the February 13, 2024 Board Meeting Minutes

Ms. Livia Smith asked that a motion be made to approve the February 13, 2024 minutes.

Ms. Joan Neal made a motion to approve the February 13, 2024 board meeting minutes. Mr. William Riley seconded the motion.

Motion for Approval of the February 13, 2024 Board Meeting Minutes

Mr. John Shelton (Yes); Mr. William Riley (Yes); Ms. Joan Neal (Yes); Mr. Fred Green (Yes); Ms. Elizabeth Williams (Yes); Ms. Susan Dennis (Yes); Ms. Joy Taylor, (Yes); and Ms. Livia Smith (Yes). Motion carried.

Approval of Report of Current and Most Recent Expenditures

Ms. Livia Smith asked that a motion be made to approve the Report on Current and Most Recent Expenditures.

Ms. Susan Dennis made a motion for approval of the Report on Current and Most Recent Expenditures. Ms. Elizabeth Williams seconded the motion.

Motion for Approval of Report of Current and Most Recent Expenditures

Mr. John Shelton (Yes); Mr. William Riley (Yes); Ms. Joan Neal (Yes); Mr. Fred Green (Yes); Ms. Elizabeth Williams (Yes); Ms. Susan Dennis (Yes); Ms. Joy Taylor, (Yes); and Ms. Livia Smith (Yes). Motion carried.

Solicitor's Report

No report submitted by Solicitor, Steve Hann at this time.

Executive Manager's Report – April 17, 2024

Since our last meeting we have had several major rainstorms, and our city was not overwhelmed by the storms. There were no calls from the police or fire department. Some drains were clogged due to wind blowing debris. I am proud of our workers who were willing to come back to work while the storms were in full strength. They did their jobs well.

We were excited about breaking ground at Memorial Park. It was well attended, and the community came out to support this endeavor. We should be able to begin the actual work this week. All permits are in and bids for the amenities have been issued.

The auditors will be in-house in May. Once they finish the work, the audit will be placed on our website, and sent to the City Financial Dept. and Delaware County Economic Development (DCED).

Our new P.R. candidate is reviewing and coming up with a plan to create a new and more public friendly website.

Lastly, we had an excellent community meeting with Chester residents, and was able to answer the questions that the residents asked, and to distribute accurate material that they could take with them, and better understand what we have accomplished on their behalf.



Dr. Horace W. Strand, Executive Manager

Ms. Livia Smith asked if there were any questions on the Executive Manager's Report. Mr. Fred Green had a question in regard to the P.R. candidate. Dr. Strand answered by saying that Dominique Lueckenhoff will be working for us. Dominique is the one who assisted in putting the Stormwater Authority together, and also working as a liaison in keeping us in connection with federal and state funds to continue bringing money into the Stormwater Authority. Ms. Lueckenhoff is also a website designer and will be looking into revamping the Stormwater Authority website. It was asked by Joan Neal what Ms. Lueckenhoff's salary was; her salary is \$5,417 per month. Chair, Livia Smith stated Ms. Lueckenhoff is a contractor, she is not an employee of the Stormwater Authority, and her contract is only for one year.

Ms. Smith asked Dr. Strand if we were ready to move on with the Memorial Park project. Dr. Strand replied by saying that SAC has the final permit with the Department of

Environmental Protection (DEP), the only thing we are waiting on is the travel insurance to give us the guarantee for the \$450,000 for the amenities.

Unfinished Business

None.

Board Matters

None. Livia Smith stated in spite of all the negativity that has been placed on the Stormwater Authority, we are still moving forward and making sure that we take care of the flooding issue down on the west end. Ms. Smith thanked Dr. Strand for all the work that SAC has done, and she is glad to see that the project is moving forward.

Susan Dennis had a question about the stormwater equipment to clean city streets, has there been any contact with the City in reference to that? She mentioned that someone brought it up at a meeting. Dr. Strand stated that at one of the City Council meetings, a resident brought up the issue about street sweeping and the Mayor said he didn't know, they would have to check with the Stormwater Authority, making them think that street sweeping was our responsibility. Dr. Strand stated he had to clarify that SAC is not responsible for street sweeping.

New Business

None.

Public Comments on Other Matters

Jeffrey Nelson – 1119 Potter Street, Chester, PA. Had a concern about the street sweeping issue. He said he is aware that the City does not have the equipment to take care of street sweeping, and asked if there was any way that SAC could assist in street sweeping in his neighborhood. He stated that he constantly tells the children on the block how important it is to keep the neighborhood cleaned and he wanted to know if SAC would partner with him on carrying this out in assisting in cleaning the street in his neighborhood. Mr. Nelson stated he is in dire need of SAC's help.

Dr. Strand stated that he admired Mr. Nelson's mannerism and the way he approached this. With the Board's approval, SAC is willing to assist him in cleaning up his neighborhood and asked that Mr. Nelson provide the necessary information to the office so that a date and time can be set up for our crew to come and assist in street sweeping for his neighborhood.

Delores Shelton – 138 East 18th Street, Chester, PA. Ms. Shelton thanked SAC and Dr. Strand for how they handled the community meeting held on Thursday evening, April 4, 2024. She, as a citizen and taxpayer, appreciated that meeting and that everyone on the Board and Dr. Strand were present. Ms. Shelton stated that she was happy that the meeting took place because the majority of the people who attended that meeting had negative complaints, Dr. Strand stood and answered those complaints in an exceptional manner.

Motion to Adjourn

Ms. Smith stated that before going into adjournment, she wanted to say that there will be a brief Executive Session after the meeting. Ms. Smith asked for a Motion to Adjourn the meeting. Mr. John Shelton made a motion to adjourn. Mr. William Riley seconded. All in favor. The meeting was adjourned at 10:55 a.m.

Next Board Meeting will be August 13, 2024