



Livia Smith, Chair
Portia West, Vice Chair
Joan Neal, Secretary
William Riley, Treasurer
John Shelton, Board Member
Fred Green, Board Member
Joy Taylor, Board Member
Joseph Oxman, Solicitor
Dr. Horace Strand, Executive Manager

MINUTES
Board of Directors
STORMWATER AUTHORITY
OF THE CITY OF CHERSTER
December 7, 2021

The Board of Directors of the Stormwater Authority of the City of Chester held a telephonic board meeting on Tuesday, December 7, 2021, at 10:06 a.m. Prior to this meeting there was an Executive Session wherein there were three items which were discussed that will be brought up in the Action Item section of the Executive Board.

Call to Order

The Stormwater Authority meeting was called to order at 10:06 a.m. by Chair Livia Smith.

Verification of Published Meeting

It was confirmed by Vanessa Gosa, Executive Secretary of the Stormwater Authority, that the Notice of Published meeting was sent to the Delaware County Times and published on Tuesday, November 30, 2021. The Affidavit of Publication was forwarded to Solicitor, Joseph Oxman via email in his absence of today's meeting. To suffice as verification of Notice of Publication, Executive Secretary of the Stormwater Authority read the Notice of Publication announcement to the public.

Roll Call of the Board

The following persons were present: Ms. Portia West, Vice-Chair; Ms. Joan Neal, Secretary; Mr. William Riley, Treasurer; Mr. John Shelton, Board Member; Ms. Joy Taylor, Board Member; Mr. Fred Green, Board Member; Ms. Livia Smith, Chair. Dr. Horace Strand, Executive Manager was also present. Joseph Oxman, Solicitor was absent.

Prayer/Pledge of Allegiance

Prayer led by Dr. Horace Strand. Pledge of Allegiance followed.

Public Comments on Agenda Items Only

None

Action Items from the Executive Session

1. Approval of 2022 Holiday Schedule

Ms. Joy Taylor made a motion to approve the 2022 Holiday Schedule. Mr. John Shelton seconded.

Motion for Approval of the 2022 Holiday Calendar

Ms. Portia West (Yes), Ms. Joan Neal (Yes), Mr. William Riley (Yes), Mr. John Shelton (Yes), Ms. Joy Taylor (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion approved.

2. Approval of 2022 Board Meeting Dates

Ms. Joy Taylor made a motion to approve the 2022 Board meeting dates. John Shelton seconded.

Motion for Approval of 2022 Board Meeting Dates

Ms. Portia West (Yes), Ms. Joan Neal (Yes), Mr. William Riley (Yes), Mr. John Shelton (Yes), Ms. Joy Taylor (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion approved.

Approval of Minutes of October 12, 2021

Ms. Portia West made a motion to approve the minutes of October 12, 2021. Ms. Joy Taylor seconded.

Motion for Approval of Minutes of October 12, 2021

Ms. Portia West (Yes), Ms. Joan Neal (Yes), Mr. William Riley (Yes), Mr. John Shelton (Yes), Ms. Joy Taylor (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion carried.

Approval of Report of Current and Most Recent Expenditures

Ms. Joan Neal made a motion for approval of the report of current and most recent expenditures. Mr. Fred Green seconded.

Motion for Approval of Current and Recent Expenditures

Ms. Portia West (Yes), Joan Neal (Yes), Mr. William Riley (Yes), Mr. John Shelton (Yes); Ms. Joy Taylor (Yes), Mr. Fred Green (Yes), and Ms. Livia Smith (Yes). Motion carried.

Solicitor's Report – There is no Solicitor's Report available currently.

Executive Manager's Report

To The Board of Directors:

Since our last board meeting, we have been working diligently to provide information for two audits; the first audit was our yearly audit, and the second audit was the PENNVEST audit which covered three years of

operations. I am pleased to report that we have successfully completed both audits and are in good standards with all national accounting practices.

We are now ready to move forward with settlement on the \$9.9 million dollar grant that has been awarded to us from the EPA and State of Pennsylvania. It is an exciting time for us. We will be breaking ground on our newest project at Memorial Park once settlement is made on the grant.

This has been a successful year with the Street Sweeping Project. We will revisit it once the weather breaks. We will be sweeping Rt. 291 on a 12-month basis due to a contract with DELCORA, which pays us to sweep on their behalf. DELCORA has been mandated to keep Rt. 291 clean by the EPA and has contracted with us to do it on their behalf.

The collections from Portnoff have been coming in at a steady flow, however, we have not touched the more than \$6 million dollars that is owed to us for the last four years.

We are close to making settlement on the garages and have worked with Brett Roe to meet remaining conditions for full approval of the sub-division by the City of Chester.

We have met twice with Widener University, and are mapping out long-term projects for them to assist us in. It is our hope that we will have a solid plan by January 30, 2022.

The entire Stormwater Authority team has been working well together and has shown a willingness to roll up their sleeves and get to work. Our Customer Service department is doing an outstanding job assisting rate payers, treating them with the highest level of respect. We respond to all customer calls immediately and show up whenever we are directed by them to solve stormwater related issues. Overall, it has been a good year, and we are able to close out 2021 in the black, having met all obligations in a timely manner.

Yours In His Service,



Dr. Horace W. Strand, Executive Manager

Ms. Livia Smith asked if there were any questions on the Executive Manager's report. There were none.

Unfinished Business

None.

Board Matters

None.

New Business

None.

Public Comments on Other Matters

None.

Additional Matter Addressed to the Board

Dr. Strand asked if a brief recess could be taken to discuss a letter, he received from State Representative Kirkland's office regarding a donation for the Toys for Tots drive which required Board approval. (*There was a brief recess taken and meeting resumed at 12:27 a.m.*)

Motion to Adjourn

Ms. Joy Taylor made a motion to adjourn meeting. Mr. Fred Green seconded.

All in favor. Meeting adjourned at 10:29 a.m.

Next Board Meeting will be held on February 8, 2022 @ 10:00 a.m.