



Livia Smith, Chair

Portia West, Vice Chair

Joan Neal, Secretary

William Riley, Treasurer

John Shelton, Board Member

Joseph Oxman, Solicitor

Dr. Horace Strand, Executive Manager

MINUTES
Board of Director
STORMWATER AUTHORITY OF THE CITY OF CHESTER
December 1, 2017

The Board of Directors of the Stormwater Authority of the City of Chester met at Chester City Hall Community Room, 1 East 4th Street, Chester, PA 19013, on Friday, December 1 at 10:14 A.M. Prior to this meeting, Livia Smith (Chair) called for an Executive Session for the Board of Directors.

The following persons were present: Dr. Horace Strand, Executive Manager; Livia Smith, Chair; Portia West, Vice Chair; Joan Neal, Secretary; William Riley, Treasurer, John Shelton, Board Member, and Joseph Oxman, Solicitor.

Call to Order

Chair, Livia Smith called the Public Board Meeting to order at 10:14 A.M, asked that Executive Secretary provide verification of the published meeting to the Solicitor.

Roll Call of the Board

John Shelton (Board Member), William Riley (Treasurer), Dr. Horace Strand (Executive Manager); Livia Smith (Chair); Portia West (Vice Chair); Joan Neal (Secretary), and Joseph Oxman (Solicitor).

Prayer/Pledge of Allegiance

All those in attendance stood for prayer and the Pledge of Allegiance.

Introduction of Corvias and Presentation on Stormwater Management

Presentation given by Pete Littleton, Senior Operations Manager and Greg Cannito, Partnership Innovator, on how and why the Stormwater Authority was established, the stormwater fee that has been put in place, and the planning of the green-infrastructure development throughout the City of Chester.

Public Comments from the Audience

The following individuals attended the meeting and some of the questions addressed were:

Donna Mims: Who organized the Board in 2016? Who selected the Board Members? Were public hearings held for the selection process? Is there a cap on the square footage and the fee per square footage? How was Corvias chosen, and were there other contractors that were asked to do this, and how many of the other contractors were minorities, and how did you choose this company? What is the product that Corvias is producing? Is it in writing somewhere that there will be bids put out for minorities in the community to do this work?

Monir Ahmad: Was the schedule that was presented (presentation) part of the agenda? In July 2017, the authority was to receive funding for retrofitting of 250 acres and then construction of retrofitting of 250 acres, has that been started, have you received the financing necessary? In the reconstruction is the stormwater authority going to take it over?

Cindy Walley raised the question about multiple properties that she has in the City of Chester. If the fee is not paid will there be a lien placed on the property?

Edward Church raised the question of the impervious areas around the City of Chester.

Don Taylor raised the question addressed to Corvias if they did a demographics of the City of Chester.

Leanna Jones, when will the new fees be coming out?

Peter Barrow, stated that the stormwater fee is going to destroy the City of Chester. Why would he come to Chester and invest in a city that just keeps taking his money?

Rocco Imperatrice, Esquire, represents the Greater Keystone Foundation and Widener University. How much money did Corvias get from the \$1million dollar Pennvest State Grant for planning? Is there a budget that the Board has for the money that they plan to raise? How can authority establish the fee without a budget?

Sandra Garret, representing St. Paul A.M.E. Church, if you scale back the fee for residential homeowners, what about the churches, are you scaling that back? How long will this fee stay in affect?

District Justice Spencer B. Seaton addressed question to Joseph Oxman what the penalty will be if the residents do not pay the fee.

Action Items from Executive Session

None

Motion for Approval of Minutes of October 10, 2017 Meeting

Mr. Riley made a motion that the minutes of the October 10th meeting be approved. Mr. Shelton seconded the motion.

Voice Vote of Approval of Minutes of October 10, 2017 Minutes

All in favor and motion passed.

Motion for Approval of Current and Most Recent Expenditures

Mr. Riley made a motion for the approval of the current and most recent expenditures. Mr. Shelton seconded the motion.

Poll of the Board for the Motion for Approval of Current and Most Recent Expenditure

Motion carried unanimously.

Solicitor's Report

Joseph Oxman submitted the report of the hearing process.

Executive Manager's Report Presented by Dr. Strand

We have been working diligently on the implementation of the fee for the Stormwater Authority. We have had numerous community meetings and our last meeting was here at City Hall. We have received numerous telephone calls and local businesses in the community. As a result, of conferring with members of the Board, we do have the proposed fee and have come up with some recommendations that we would like to make to the Board. Also, we are happy to say that we have completed some of the major work on 31 East 5th Street, and we are ready at the appropriate time to put that work out for bids to our contractors.

I am very pleased with the overall progress that has been made thus far, and I feel that we are well on our way to carrying out the vision of making the Stormwater Authority a municipal authority second to none.

These are my two recommendations in relation to the stormwater fee.

Motion for Approval of Establishing a Stormwater Fee for the City of Chester

Joan Neal made a motion to approve the establishment of a stormwater fee for the City of Chester and the rate of \$8.25 per ERU effective November 1, 2017. Mr. Shelton seconded the motion.

Poll of the Board on the Approval of Establishing a Stormwater Fee

Motion carried unanimously.

Motion to approve the contract agreement with Minol, Inc. to handle the fee system for the Stormwater Authority of the City of Chester

Joan Neal made a motion to approve the contract agreement with Minol, Inc to handle the fee system for the Stormwater Authority of the City of Chester. John Shelton seconded.

Poll of the Board to approve the contract agreement with Minol, Inc. to handle the fee system for the Stormwater Authority of the City of Chester

Motion carried unanimously.

Board Matters

None.

New Business

None.

Public Comments on Other Matters

Donna Mims asked what type of firm is Minol, Inc.? Is it a minority firm, a woman owned firm, and how did you go about choosing them? Where are they located? What is the Board's commitment in making sure that the contractors who will be handling the greenery around the City, are they going to be minority owned?

Marjorie Watson asked will the Authority consider hiring additional employees.

Shamar Covington with the Government Center for local government services wanted to make the Board aware the EPA stormwater and sewer grant that was opened two weeks ago. It will be opened from November 2017 through March 2018. It's grants for construction, improvement, expansion, repair, rehabilitation of the water supply in a sanitary sewer system. Eligible applicants include a municipality or a municipal authority. There is a 15% match, the maximum amount of the grant opportunity is \$15,000. Pennvest funds can be used as a matching requirement.

Mayor Kirkland commended the Board and the Stormwater Authority on the excellent work that has been performed thus far and asked the audience to be patient and give them a chance to show how this project will benefit the City of Chester.

Motion to Adjourn

There being no further business at 1:05, Livia Smith made a motion to adjourn. Mr. Shelton seconded the motion.

Motion carried unanimously.

Motion carried unanimously.